



CALIFORNIA STATE BOARD OF EDUCATION

MAY 2004 AGENDA

SUBJECT Mathematics and Reading Professional Development Program (AB 466)(Chapter 737, Statutes of 2001): Approve Extension of Current Contract for Reviewing and Archiving AB 466 Training Materials.	<input checked="" type="checkbox"/> Action
	<input checked="" type="checkbox"/> Information
	<input type="checkbox"/> Public Hearing

RECOMMENDATION

Approve the extension of the current contract with Orange County Department of Education through June 30, 2005, to create an archive of approved training curricula, produce quarterly reports on the contents of the archive, and manage the review of training curricula submitted for Board approval.

SUMMARY OF PREVIOUS STATE BOARD OF EDUCATION DISCUSSION AND ACTION

Since March 2002, the State Board has contracted with county offices of education for the management of the review of AB 466 training curricula submitted for State Board approval and maintenance of a publicly accessible archive of approved training curricula. In September 2003, the State Board approved the Board staff recommendation to contract with the Orange County Department of Education for this work through June 30, 2004.

SUMMARY OF KEY ISSUES

In the last several months, as the demand for AB 466 professional development has increased, a number of potential providers of AB 466 training have begun developing AB 466 training curricula for submission. Because of the amount of time needed to create high-quality training curricula, many of these potential providers will be unable to submit their training curricula for review by the last submission date (May 21, 2003) under the current contract.

To meet the increased the demand for AB 466 professional development, State Board staff recommends extending the current contract with the Orange County Department of Education through June 30, 2005.

FISCAL ANALYSIS (AS APPROPRIATE)

For services through February 2004, the Orange County Department of Education has invoiced \$15,848.00 and anticipates invoicing for several additional review sessions through June 30, 2004. Based on costs in previous years, the cost of extending the contract though June 2005 will be under \$150,000.

ATTACHMENT

[Attachment 1](#): AB 466 Contract Scope of Work and Detailed Budget (3 Pages).

*AB 466 Contract Scope of Work and Budget
Orange County Department of Education
June 1, 2003 to June 30, 2004*

Scope of Work

The Orange County Department of Education (OCDE) will prepare for the State Board quarterly reports on the materials archived to date and an annual report to be delivered June 15, 2004. The annual report will be a comprehensive report of materials available in the model AB 466 training curricula archive, cross-referenced by instructional materials program title, grade level, and approved AB 466 provider.

OCDE will create an archive of State Board-approved AB 466 training curricula, maintain the archived material, and make the archived material available to the public. The model AB 466 training curricula archive will be available to the public and serve as exemplars for standard-based professional development for teachers, paraprofessionals, and instructional aides.

To facilitate the State Board's approval of training curricula that will be archived, OCDE will manage the process of reviewing training curricula submitted to the State Board of Education for approval as a provider of professional development under AB 466, the Mathematics and Reading Professional Development Program. Specifically, OCDE will:

- On a quarterly basis, OCDE will prepare a written report for the State Board on materials available in the model AB 466 training curricula archive.
- OCDE will prepare an annual report, due June 15, 2004, to be distributed to the State Board and appropriate CDE staff. The annual report will be a comprehensive report of materials available, cross-referenced by instructional materials program title, grade level, and approved AB 466 provider. To be fully accessible to the public, the annual report will be posted on the State Board web site.
- Create a model AB 466 training curricula archive of State Board-approved AB 466 training curricula. From June 1, 2003 to September 30, 2003 OCDE will archive previously approved training curricula. The model AB 466 training curricula archive will serve as exemplars for standards-based professional development. The archive will be established in an area that is fully accessible to the public.

- On an ongoing basis, OCDE will add State Board-approved AB 466 training curricula to the model AB 466 training curricula archive.
- Meet with State Board staff in mid-June 2003 to finalize the timeline for delivery of quarterly and annual reports on the model AB 466 training curricula archive.
- To facilitate State Board approval of AB 466 training curricula that will be archived in the model AB 466 training curricula archive, OCDE will finalize in mid-June 2003 the timeline for training curricula submittal due dates. Due dates for submission of training curricula by potential AB 466 providers will be scheduled in July 2003, September 2003, November 2003, January 2004, March 2004, and May 2004.
- Convene five meetings each of the review panels for mathematics and reading to review training curricula (a total of 10 meetings). Schedule meetings of the review panels to meet the deadlines for delivery of recommendations to the State Board for the following meetings: September 2003, November 2003, January 2004, March 2004, May 2004, and July 2004.
- Recruit and train any new review panel members on the rubric using the State Board approved criteria for approving training curricula.
- Provide review panel documentation to the State Board, documenting both the recommendations and non-recommendations from each review panel. This documentation will have specific due dates so that recommendations are received in time for the State Board meeting immediately following the review.

Detailed Budget for 2003-04

Please note that this proposed budget includes costs that will be incurred for the training curricula review panels for both reading and math. Each subject area panel will be convened five times within the June 1, 2003, and June 30, 2004 time period.

1906 (a) Exempt Employees (daily rate for reviewers: \$450) \$ 81,000
9 reviewers with each panel session, 2 days
5 scheduled panel sessions each for reading and math

1906 (b) Exempt Employees (daily rate for specialist: \$450) \$ 9,000
2 Curriculum Specialists (Reading/Math) 2 days per
session, 5 scheduled panel sessions each for reading and math

5200 Travel/Conference Costs
\$ 40,000
Travel for Reviewers (\$400x9) 5 scheduled panel
sessions each for reading and math *and*
Conference (AV Equipment/Meeting Rooms, \$200/day)
2 days per session, 5 scheduled panel sessions each
for reading and math

5700 Copying of Materials (Archival Purposes)
\$ 2,650

\$ 132,650

Indirect Costs (9.03)
\$ 11,978

Total Cost

\$144,628